SCENARIO:
Test whether personnel know when they are faced with a security incident, and that they know how to report it. For this drill you can create various scenarios or use photographic material. Get people to draw up a report of the situation, paying attention to clarity, summing up facts, etc.

TOOLS:
- Breaches of security
- Photos of Tips & Tricks

EXAMPLES OF SCENARIOS:
- A visitor refuses to provide identification
- Somebody photographs/observes access to the facility
- Somebody asks questions about the organisation of security, shifts etc.
- Somebody is seen walking around the perimeter of the facility

LOCATION:
- Facility – offices – security guardhouse – reception

PARTICIPANTS:
- PFSO
- Security personnel
- Personnel with security responsibilities
- Facility personnel

OBJECTIVES:
- Check the presence and availability of the incident report procedure
- Awareness: recognition of incidents
- Clear, correct reporting of incidents
- Efficient reporting of all incidents