DRILL 3 } Organisation and performance of port facility security duties


SCENARIO:
Test whether the PFSO (and/or the deputy) complies correctly with his/her obligatory tasks and re-
sponsibilities.

CHECKLIST – FOR THE PFSO:

• Have a comprehensive security survey of the facility?
  Yes/no. If yes, look up the documents.

• Assure development and maintenance of the PFSP? Make changes to the plan so as to correct
deficiencies and update it to reflect significant changes in the facility?
  Yes/no. If yes, show the modifications made.

• Implement the PFSP and carry out the related exercises?
  Yes/no. If yes, is there a folder available with the exercises carried out?

• Carry out regular security inspections to ensure that appropriate security measures are taken?
  Yes/no. If yes, show what has been inspected, and when.

• Raise security awareness and alertness among port facility personnel?
  Yes/no. If yes, show what efforts have been made in this area.

• Ensure that personnel responsible for facility security are sufficiently trained?
  Yes/no. If yes, show exercises in which members of personnel have been tested.

• Report to the competent authority concerning security incidents?
  Yes/no. If yes, look up some reported incidents, or check the procedure.

• Coordinate and carry out the plan with the SSO/CSO concerned?
  Yes/no. If yes, how do you exchange contact details with the SSO, and which means of
  communication do you use to reach him/her?

• Coordinate with the security services?
  Yes/no. If yes, look up the list with the contact details of the security services.

• Assure compliance with the standards that apply to personnel responsible for security
  of the facility?
  Yes/no. If yes, what are these standards? Show that members of personnel comply with them.

• Ensure that the security equipment available is used, tested, calibrated and maintained in the
correct way?
  Yes/no. If yes, show the last tests and maintenance carried out.

• Help the SSO in checking the identity of people allowed on board, if the SSO so requests?
  Yes/no. If yes, look up the procedure for this.

LOCATION:

• Facility

PARTICIPANTS:

• PFSO and/or deputy PFSO

OBJECTIVES:

• Ensure that the PFSO complies with his/her obligations under Regulation 725/2004
• Check that the PSFO is aware of his/her tasks and responsibilities