DRILL 1  }  Organisation and performance of port facility security duties

Regulation 725/2004: A/14.2.1 A/18.2 B/16.8.1 B/18.2.6

SCENARIO:
Test the role and structure of the security organisation, by asking various people within this structure who in the hierarchic line they report to concerning security procedures and subjects.
Test whether the correct procedures and forms are readily available, e.g.:
  - Bomb warning form
  - Incident report form
  - Telephone list with contact persons
  - Procedure for escalating to a higher level
  - Handbook with security procedures
  - …

LOCATION:
  - Facility – offices – security guardhouse – reception

PARTICIPANTS:
  - PFSO
  - Security guards
  - Personnel with security responsibilities

OBJECTIVES:
  - Ensure that everyone in the security organisation is aware of the alarm and notification procedures
  - Assure correct and quick exchange of information concerning security
  - Respect confidentiality and ensure that the right people are briefed
  - Create an efficient security organisation
  - Make sure the key figures in the security organisation are known to all members of personnel
  - Find out whether the security documents are sufficiently well known
  - Find out whether the security documents are readily available and up to date